



# Conwy & Denbighshire Public Services Board

## Board Risk Register and Community Risk

This document provides information on the core risks identified by the Conwy and Denbighshire Public Services Board. The risk register also captures broader social and global risks where PSB partner organisations, might be impacted if the risk were to materialise.

Reference and Risk Description	Potential Impact	Inherent Risk Score	Risk Mitigating Actions	Future Mitigating Actions	Residual Risk Score	Milestone dates	Action Owner
<p><b>PSB 1</b></p> <p>The risk that the PSB has insufficient funding, resources and capacity to deliver the priorities identified in the Well-being Plan.</p>	<ul style="list-style-type: none"> <li>- Failure to deliver the Well-being plan.</li> <li>- Fail to improve the economic, social, environmental and cultural well-being of our population.</li> <li>- Not adhering to the Wellbeing of Future Generations Act, leading to possible consequences from the Commissioner.</li> </ul>	<p><b>B3: Major risk - Likely / Medium</b></p>	<ul style="list-style-type: none"> <li>- <b>Small amount of PSB grant funding available to support delivery of the Wellbeing Plan.</b></li> <li>- <b>Programme management in place to help allocate resource and plan for delivery.</b></li> <li>- <b>Any capacity pressures should be raised with the chair of the PSB.</b></li> </ul>	<ul style="list-style-type: none"> <li>- <b>Long-term planning to ensure statutory deadlines are met</b></li> <li>- <b>Future effective management of the PSB funding</b></li> </ul>	<p><b>C3 Moderate Risk – Possible / Medium</b></p>		PSB

<p><b>PSB 2</b></p> <p>The risk that partner organisations are not committed to the board.</p>	<ul style="list-style-type: none"> <li>- Low attendance at meetings.</li> <li>- Lack of ownership of PSB plan and priorities.</li> <li>- PSB work is seen as a separate entity and not embedded into organisations' 'business as usual.'</li> <li>- Damages effectiveness, leading to reputational consequences.</li> </ul>	<p><b>C2: Major risk – Possible / High</b></p>	<ul style="list-style-type: none"> <li>- <b>Terms of Reference in place setting out the working arrangements for the Board, including purpose, structure and expected membership.</b></li> <li>- <b>Board governed by the Wellbeing of Future Generations Act 2015</b></li> <li>- <b>Robust evidence and consultation-based rationale for current priorities.</b></li> <li>- <b>Keep agenda strategic.</b></li> <li>- <b>Manage meetings effectively.</b></li> <li>- <b>Regular feedback from board members.</b></li> <li>- <b>Members are introducing 'informal meetings' between PSB meetings to discuss upcoming agendas, build relationships and networking</b></li> <li>- <b>Joint Scrutiny Committee established to evaluate effectiveness of the PSB.</b></li> <li>- <b>Representatives from the PSB's invited participant list have been co-opted onto the Joint Scrutiny Committee to assist in evaluating the effectiveness of the PSB.</b></li> </ul>	<p>-Partner organisations are identified and involved as action owners for relevant objectives within the Well-being plan to ensure equal participation</p>	<p><b>C3: Moderate risk – Possible / Medium</b></p>		PSB
<p><b>PSB 3</b></p> <p>The risk that the PSB fails to maximise the potential impact it can achieve</p>	<ul style="list-style-type: none"> <li>- Work undertaken in silos, leading to possible duplication and inefficiency.</li> </ul>	<p><b>B2: Critical risk – Likely / High</b></p>	<ul style="list-style-type: none"> <li>- <b>Programme management in place to help allocate partner resources and plan for delivery.</b></li> <li>- <b>Ensure there is a good understanding across the partners of what the board as a whole is seeking to achieve.</b></li> </ul>	<ul style="list-style-type: none"> <li>- <b>Identify and understand interdependencies between priorities and work streams.</b></li> </ul>	<p><b>C2: Major risk – Possible / High</b></p>		PSB

<p>through a collaborative approach.</p>			<ul style="list-style-type: none"> <li>- Ensure board members, services and teams are committed to priorities having been involved in their design and prioritisation.</li> <li>- Support from the co-production network to ensure we successfully collaborate</li> <li>- Joint Scrutiny Committee established to evaluate effectiveness of the PSB.</li> <li>- Representatives from the PSB's invited participant list have been co-opted onto the Joint Scrutiny Committee to assist in evaluating the effectiveness of the PSB.</li> </ul>				
<p><b>PSB 4</b></p> <p>The risk that the complex partnership landscape both regionally and sub-regionally impacts on the delivery of the Well-being Plan.</p>	<ul style="list-style-type: none"> <li>- Potential duplication with other collaborations.</li> <li>- Capacity and resource issues.</li> </ul>	<p><b>B3: Major risk – Likely / Medium</b></p>	<ul style="list-style-type: none"> <li>- Programme management in place to help allocate partner resources and plan for delivery.</li> <li>- Involvement of stakeholders in the design of solutions.</li> <li>- Undertake research before and during the development of partnerships/collaboration to ensure key outcomes are relevant to all.</li> </ul>	<ul style="list-style-type: none"> <li>- Establish a strong and relevant vision focused on the future, which is reviewed regularly.</li> </ul>	<p><b>C3: Moderate risk – Possible / Medium</b></p>		<p>PSB</p>

<p><b>PSB 5</b></p> <p>The risk that there are further Covid-19 waves, which require PSB members to focus their attention on response.</p>	<ul style="list-style-type: none"> <li>- Unable to fulfil the PSB well-being objectives.</li> </ul>	<p><b>B2: Critical risk – Likely / High</b></p>	<ul style="list-style-type: none"> <li>- <b>Defer projects and advise the commissioner accordingly</b></li> </ul>	<ul style="list-style-type: none"> <li>- <b>Utilise established process and procedures from previous waves</b></li> <li>- <b>Monitor the situation closely</b></li> </ul>	<p><b>B3: Major risk – Likely / Medium</b></p>		<p>PSB</p>
<p><b>PSB 6</b></p> <p>The risk that recruitment and retention issues, leading to a loss of expertise and capacity, worsen resulting in poor or inadequate services.</p>	<ul style="list-style-type: none"> <li>- Capacity and resource issues.</li> <li>- Unable to fulfil the PSB well-being objectives.</li> <li>- Difficulty meeting statutory requirements.</li> <li>- Low attendance at meetings.</li> <li>- Lack of ownership of PSB plan and priorities.</li> </ul>	<p><b>B2: Critical risk – Likely / High</b></p>	<ul style="list-style-type: none"> <li>- <b>Ensure all targets are specific, measurable, realistic and achievable</b></li> <li>- <b>Work is taking place regionally to tackle particular/acute recruitment issues</b></li> </ul>	<ul style="list-style-type: none"> <li>- <b>Sufficient handovers when people are leaving</b></li> <li>- <b>Delivery of our objectives within the Well-being Plan will help to mitigate this risk specifically those under the ‘Economy’ theme</b></li> </ul>	<p><b>C3: Moderate risk – Possible / Medium</b></p>		<p>PSB</p>